

Project Management Level I

In this introductory course, students become skilled in applying the terminology, methods, and strategies most commonly used in the field of project management. Students will be immersed in practical activities through which they develop an understanding of each of the five stages of project management: Initiation, Planning, Execution, Monitoring, and Closing.

Group classes in NYC and onsite training is available for this course. For more information, email hello@nobledesktop.com or visit: <https://www.nobledesktop.com/classes/projectmanagement-level-1>



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Course Outline

Theories and Methods

Understand project management methodologies and tools

Initiation Phase

- Defining the details of a project charter
- Creating a business case

Planning Phase

- Identify needs
- Develop a timeline
- Budget costs
- Establish a communication plan
- S.M.A.R.T. and C.L.E.A.R. Goals
- Identify risks and mitigate challenges

Execution Phase

- Lead the team
- Maintain schedule
- Track the budget
- Evaluate quality

Monitoring Phase

- Report progress and manage stakeholders
- Monitor ongoing project tasks including risks, schedule, budget, work quality and resources

Closing Phase

Finish project and transfer deliverables; lessons learned

Capstone Project